

Information Technology Classes Offered at Wiesbaden

The following classes are available to all U.S. Army Europe employees (military, DoD civilians and host nation personnel) free of charge. The classes will be held in the Army Europe Information Technology Training classroom Wiesbaden Army Airfield Building 1638:

- **Sept. 21 – 23: Office 2007 and SharePoint Integration (OSI)**
 - Learn to use USAREUR SharePoint-based portals and sites to best advantage, to share data with others, gather information using questionnaires, maintain document libraries, prepare for meetings and more.
- **Sept. 24: Social Networking Sites Awareness (SNS)**
 - A full day devoted to exploring the pros and cons of sites such as FaceBook, MySpace, Twitter, YouTube and other sites now made available on your work computers. Learn the essentials for observing operational security, avoiding scams and identity theft both at home and at work. Recommended for EVERY user.
- **Sept. 20: Telephone Control Officer**
 - For those appointed as Telephone Control Officers - copy of TCO orders or above is required.

All classes are from 8 a.m. to 5 p.m. To sign up, log in to your AE-ITT account at <https://itt.eur.army.mil> (use the "Trouble Logging In" link if you have not CAC-enabled your account and forgot your password) and under "Find New Classes" filter for Wiesbaden and then click on the name of the class you would like to request. While you are in your account, check your profile to make sure it is up-to-date (Edit Account link). Act now as classes with less than 75% fill rate 10 working days from the start date will be cancelled. Call the AE-ITT Help Desk Administrator at mil 379-5050/337-6022 or civ (0611) 705-6022 for assistance.